

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Thursday, November 29, 2018 4:00 p.m.
Benzie Resource Center
6051 Frankfort Highway
Benzonia, Mi 49616**

Chairperson Melinda Lautner called the meeting to order at 4:03pm

Present were:

Carolyn Rentenbach, Leelanau County Member at Large
Casey Noonan, Leelanau Board of Commissioners
Gary Sauer, V. Chairperson, Benzie County Board of Commissioners
Melinda Lautner, Chairperson, Leelanau County Board of Commissioners
Roger Griner, Benzie Board of Commissioners
Dr. George Ryckman, Benzie County Member at Large

Staff Present

Lisa Peacock – Health Officer
Dodie Putney – Director of Administrative Services
Eric Johnston – Environmental Health Director
Michelle Klein - Director of Personal Health
Dr. Joshua Myerson – Medical Director

Excused- none

Absent-none

Pledge of Allegiance

Approval of Minutes:

Motion by: Noonan to approve the Regular Board of Health Meeting of September 27, 2018.

Seconded by: Griner

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Approval of the Agenda

Motion by: Sauer to approve agenda as presented.

Seconded by: Noonan

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Public Comment - None

Health Officer Update – Lisa Peacock - report attached to these minutes

Peacock thanked Griner for his many years of service.

Topics of discussion include Northern Michigan Public Health Alliance, Update on Electronic Medical Records and State Accreditation.

Upcoming All Staff Meeting discussion to include topics on HIPPA, risk communication, trauma training, team building exercises, as well as an update on the Strategic Plan accomplishments in Year 1 and plans for Year 2.

Netsmart 2019

Motion by: Rentenbach to authorize Lisa Peacock, Health Officer, to act on behalf of the board and sign the settlement agreement with Netsmart.

Seconded by: Griner

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Patagonia Product

Motion by: Rentenbach to approve Lisa Peacock, Health Officer, to finalize terms with Patagonia and sign on behalf of the board to approve the amount up front not to exceed \$32,535 and then \$1,365 per month thereafter.

Seconded by: Noonan

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Personnel and Finance Committee Report

Accounts Payable

Motion by: Sauer to approve Accounts Payable and pay them.

Seconded by: Rentenbach

Voice vote: 6 yeas 0 nay 0 absent Motion carried

Year End Financial Update

Putney is working on closing financials for year end. We will be getting scheduled with the auditors for January. Moving forward with our new phone system. Have been a few issues with switching and the plan to switch is December 18th. Hoping for a smooth transition during that time. We will no longer be sharing a phone system with Centra Wellness, which means we can use caller id again at the Health Department.

Staff Reports

Medical Director- Dr. Joshua Meyerson

The use of electronic cigarettes in 2011, 1.5% of High School students used electronic cigarettes. In 2017 it was up to 20.8% in high schools. We are seeing a decline in cigarette smoking but an increase in electronic cigarette use.

Acute Flaccid Myelitis (AFM) is a condition that affects the nervous system, it has been in the International news and causes similar symptoms of Poliovirus. Specifically, the spinal cord, causing weakness in one or more of the limbs. Many need a ventilator because respiratory muscles fail. This can cause a long-term sickness, most recover well but some have residual effects from the virus and some do not recover at all. There is a lot of talk about the causes being different viruses including enteroviruses, such as poliovirus and West Nile Viruses. There have been 90 cases this year. The mean age is 4 years old ranging from 7 months to 32 years of age, with most cases occurring under age 18. So far, they have not seen any treatment that has shown improvement in symptoms.

Administrative – Dodie Putney – None.

Environmental Health Director – Eric Johnston - full report attached to these minutes

Bill Crawford's retirement, and Jim Reardon's new position. We have hired Xavier Gagne as the new environmental inspector, he is an environmental registered sanitarian. PFAS testing results, and Bahia Vista update, Suttons Bay Vapor Intrusion, Statewide Sanitary Code- Amended HB5752 and HB 5753, Noncommunity Public Water Supply and Digitization of our Sewage and Well Permit Records.

Resolution Opposing House Bill 5752 and 5753

Motion by: Griner motioned to send Resolution Opposing the House Bill 5752 and 5753.

Seconded by: Rentenbach

Roll Call vote: 6 yeas 0 nay 0 absent Motion carried

Personal Health - Michelle Klein

We have hired a new Emergency Preparedness Coordinator, Chloe Willetts. She has been working as an intern as an Emergency Preparedness Coordinator. Chloe will be 3 days a week and we have also added some nursing time and health educator time to our emergency preparedness team. This will allow to provide different aspects to Emergency Preparedness.

CQI- Continuous Quality Improvement Projects with MCH. We are doing our script program specifically to address smoking with Maternal moms.

March of Dimes is coming out soon with another RFP to support the script program.

Community Health assessment- we are now done with data collection and now moving into analysis of the data. The collection that's been completed hasn't presented any real surprises. We still have issues with housing, transportation and daycare as usual.

Public Comment- None

Board Comments- None

Adjourn: The meeting adjourned at 6:01pm

Melinda Lautner, Chair

Renee Youker, Recording Secretary

Benzie-Leelanau District Health Department

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To: Benzie-Leelanau District Health Department Board of Health Members
From: Lisa Peacock, RNC, MSN, Health Officer
Date: 11/29/18

- 1. Northern Michigan Public Health Alliance:** The Maternal Child Health CQI workgroup is one of many workgroups led by health department staff. This group has worked on important areas to improve the health of mothers and children across the region including reduction of maternal smoking and increasing breastfeeding initiation and duration. This work aligns with other important local and state efforts including the Regional Perinatal Network and the Michigan Maternal Infant Health Improvement Plan and focuses on ensuring that all families have access to the care and resources they need no matter where they live or what their circumstances are. A power point will be shared that outlines recent data and highlights of this work across the region.
- 2. Electronic Medical Record Update:**
Negotiations have continued with Netsmart to reach a settlement agreement outside of litigation and/or mediation. Several correspondences have been shared back and forth between the attorney representing the Health Departments of the Alliance and Netsmart. We are hoping to reach a final agreement before the end of the year. Simultaneously, representatives from both Health Department of Northwest Michigan and Benzie Leelanau District Health Department have met with a new software vendor, Patagonia, on a couple of different occasions including a recent demo as well as made site visits to other Health Departments who are using their product. We have a meeting scheduled to discuss pricing during the last week of November.
- 3. State Accreditation:**
Benzie Leelanau District Health Department is scheduled for Michigan Local Public Health Accreditation during the week of September 23, 2019. This requires a process of ongoing preparation led by our Directors, Supervisor, and lead staff, to ensure our State programs are implemented according to Minimum Program Requirements. There is an administrative review as well as several program specific reviews. This year, in preparation for the administrative review we will be applying to the Michigan Public Health Institute for technical assistance in preparing for an optional Quality Improvement assessment. This aligns with National Accreditation standards, a direction in which all the Health Departments in the Northern Michigan Public Health Alliance are taking along with the Michigan Department of Health and Human Services and many other health departments in the State. We have many elements of Quality Improvement in place at our agency and this opportunity will allow us to better standardize and document our efforts.
- 4. All Staff Meeting:**
The annual Benzie Leelanau District Health Department All Staff meeting will be held in Benzie County on December 7. Agenda items include updates in the areas of HIPAA, risk communication, training on trauma-informed communities/adverse childhood experiences as well as team building activities and a session to update our plan and timeline for Year 2

of the agency Strategic Plan. Please feel free to join us for any or all of the meeting. An agenda will be circulated at the meeting. An update on the Strategic Plan accomplishments in Year 1 and plans for Year 2 will be shared at the January meeting.

DRAFT

**Benzie-Leelanau District Health Department
Board of Health Meeting – November 29, 2018
Environmental Health Director’s Report
Eric Johnston**

1. New Employee

We have hired Xavier Gagne’ to fill the Benzie County office vacancy. Xavier is coming to us from Casper Natrona County Health Department in Casper, Wyoming. He worked there as an Environmental Health Specialist and is a Registered Environmental Health Specialist. He has a Bachelor of Science degree with a major in Hydrogeology and minor in Environmental Studies. He has begun work on a master’s degree in Hydrologic Sciences. He has worked in all aspects of the environmental health field. His first day of employment will be December 10th.

2. PFAS (per-and polyfluoroalkyl substances)

The MDEQ statewide testing for per-and polyfluoroalkyl substances, or PFAS, contamination is almost complete. MDEQ is testing drinking water from public water supplies and school systems across Michigan and providing results to facility operators, Health Departments and the general public through letters and updates on the MPART (Michigan PFAS Action Response Team) website <https://www.michigan.gov/pfasresponse/>

The testing in our District is 100% complete and we have received 39 testing results to date, with only four having measurable results for PFAS or FFOS/PFOA. The following facilities are listed along with their results:

<u>Facility</u>	<u>PFOS/PFOS</u>	<u>Total PFAS</u>
Leland Public School	Initial = 7 ppt Resample = 8 ppt	71 ppt 64 ppt
St. Mary’s Elem. & HS	ND (Not Detected)	5 ppt
Village of Northport	4 ppt, ND, ND	20 ppt, ND, 4 ppt

Currently, the only know health-based screening levels are associated with the PFOA + PFOS. A Lifetime Health Advisory (LHA) level of 70 parts per trillion (ppt) has been established by the EPA and adopted by the State of Michigan.

- Our office worked with the Superintendent and Principle of Leland Public School to inform the staff and students of the results, our office issued a press release and conducted a joint, on camera, interview with Chanel 7&4 to inform the general public. Dr. Meyerson and I also attended a staff meeting to educate the teaching staff about PFAS and answer their questions and/or concerns.
The DEQ-RRD is investigating possible sources of PFAS and will be testing the Leland Township Fire Department water supply as part of that investigation.
- The DEQ Community Drinking Water Division has been in contact with the Village of Northport and made recommendations. Fortunately, the well with the detected level of PFOS/PFOA is a backup well and not currently in service. The village is considering how they want to proceed in this matter and inform the DEQ of their decision.

- Because St. Mary's Elementary & High Schools results were "ND" for PFOS/PFOA and less than 10 ppt for Total PFAS, the DEQ recommended that the school inform the public of the results and monitor their water supply on an annual basis.

The state is now looking to sample all daycare centers that are supplied by private wells across the state. Based on our Non-Community Public Water Supply (Type II) inventory, we only have a few that will be tested as part of this initiative.

3. Bahia Vista

Update of the legal issue at Bahia Vista. We have been working with our attorney to finalize the details on a clarification agreement. The goal of which is to put future potential purchasers on notice regarding the potable water and well testing requirements in this development. On November 19th, our attorney received a version of the clarification agreement that has been signed by Mr. Mason Argue and Ms. Lisa Argue. Our attorney is in the process of reviewing the signed version to ensure its accuracy with our version. It is my hope that we are very near a resolution to this issue.

4. Suttons Bay Vapor Intrusion

The temporary air filter that was installed at the Suttons Bay business with the vapor intrusion issue this summer has been removed and returned to the USEPA by the DEQ. The DEQ-Remediation and Redevelopment Division (RRD) will continue to provide oversight of future vapor intrusion monitoring at the site.

5. Statewide Sanitary Code - Amended HB 5752 and HB 5753

The House Natural Resources Committee re-referred HBs 5752 and 5753 to the House Local Government Committee on November 28, 2018. Testimony on the bills during this committee meeting was not allowed.

Rep. Lower would like to bring the bills up in the House Local Government Committee. In preparation for that, he will be hosting a meeting on Friday, November 30th, starting at 9:00 am. It will take place in the Great Lakes Conference Room in Constitution Hall (525 West Allegan, Lansing). The intent of the meeting is to walk through the bills, explain the context and intent of the language, and answer questions. Rep. Lower may entertain technical changes/suggestions to the bill. Four Environmental Health Directors plan on attending the meeting and will update the other EH Directors on the bills progress. A poll of the Michigan Association of Local Environmental Health Administrators showed an over **77% non-approval** rating for the bills as written.

A resolution of opposition to HB 5752 & 5753 was presented to the Board who approved it unanimously (6 Ayes, 0 Nays). Chairwoman Lautner and Health Officer Lisa Peacock signed the resolution. A digital copy of the signed resolution will be sent to the State Legislator's representing our District.

6. Noncommunity Public Water Supply - Northern Michigan Public Health Alliance

The Northern Michigan Environmental Health Directors Committee of the Northern Michigan Public Health Alliance has established a Noncommunity Public Water Supply (Type II) workgroup, comprised of Type II coordinators from around the region. The purpose of the workgroup is to provide a northern Michigan voice to issues associated with the TII program and to share best practices. The first meeting will be held in December and will focus on program funding, emerging drinking water public health issues, monitoring compliance strategies, training and cross-jurisdictional sharing. The groups first meeting will be set for mid-December.

7. Digitization of our Sewage and Well Permit Records

The number of requests for copying, emailing, or mailing our well and septic permit records to the public and businesses is getting to a point that our staff is having difficulty meeting the demand and complete their routine day to day responsibilities. To increase public access to our sewage and well

permit files and ease the burden on EH staff and the department financially, I am investigating the possibility of having our records digitized and available to the public via the BLDHD website. To begin this process, I have directed the staff to keep track, daily, how often they receive a request for a copy of our records. At the same time, I will be researching & contacting digitizing companies for an estimate.

Benzie-Leelanau District Health Department

RESOLUTION

OPPOSING HOUSE BILL 5752 and 5753

WHEREAS, House Bills 5752 and 5753 would add Part 128 to the Public Health Code and establish state and local standards for onsite wastewater treatment systems which would require the Michigan Department of Environmental Quality to develop a statewide code to govern the installation, operation and inspection of septic systems;

WHEREAS, The Amendatory Act restricts and removes local controls and changes existing regulations and guidelines that have effectively been enforced by the Benzie-Leelanau District Health Department;

WHEREAS, The Amendatory Act would add additional mandates that would increase the amount of agency staff time and expenses that the Benzie-Leelanau District Health Department would incur under the new Act without adequate funding from the state;

WHEREAS, The Amendatory Act would compromise and threaten existing regulations and grant the Michigan Department of Environmental Quality authority to approve local sanitary codes, undermining the duties of local health departments, under the Public Health Code, to implement and enforce laws;

WHEREAS, The Michigan Department of Environmental Quality lacks the necessary budget and staffing levels to meet the mandates of the Amendatory Act, which will place an additional financial burden on local authorities;

WHEREAS, The creation of the State Technical Advisory Committee, under the Act, would take away and replace local control of the design, permitting, inspection and management of onsite wastewater treatment and disposal facilities and greatly limit local public health input into the rulemaking process;

WHEREAS, The Amendatory Act fails to adequately address funding for distressed homeowners and vacated properties with onsite wastewater treatment and disposal facilities;

THEREFORE, BE IT RESOLVED, That the Benzie-Leelanau District Health Department Board of Health oppose HB 5752 and HB 5753 and requests State Legislators to oppose the legislation.

AYES: MELINDA LAUTNER, ROGER GRINER, DR. GEORGE RYCKMAN, GARY SAUER,
CASEY NOONAN, CAROLYN RENTENBACH

NAYS: NONE

ABSENT: NONE

ABSTENTIONS: NONE



Melinda Lautner, Chairperson

11-29-18

Date



Lisa Peacock, Health Officer

11/29/18

Date